

Job Title: Driver – Save Her Seat Project

Location: Mara, Tanzania (Only candidates who are eligible to work legally without work visa sponsorship in Tanzania will be considered.)

Contract Type: Full-time (40 hours per week) **6- months** fixed term contract

Target Hiring Salary: TZS. 1,351,552/-per month (before taxes)

Target Start Date: As soon as Possible (**Please note that this role is subject to funding and role approval.**)

Application Closing Date: August 2nd, 2025, 23:59 EAT

About Right To Play:

For more than 25 years, Right To Play has been protecting, educating, and empowering millions of children each year to rise above adversity through the power of play.

We offer programs in 14 countries across Africa, Asia, the Middle East and North America, reaching millions of children each year in some of the most difficult places on earth, helping them to stay in school and learn, overcome prejudice, heal from trauma, and develop the skills they need to thrive. We do this by harnessing play, one of the most fundamental forces in a child's life, to teach children the critical skills they need to dismantle barriers and embrace opportunities, in learning and in life.

This work is supported by our two global offices in Toronto, Canada and London, UK; and seven National Offices in North America and Europe.

In Tanzania, Right To Play is legally registered under the NGO Act of 2002 with certificate of registration number I-NGO/R1/00529, reaching more than 76 pre-primary and primary schools in Dar es Salaam, Kigoma and Mara.

Benefits:

- Connect and collaborate with a global team who are passionate about protecting, educating and empowering children and youth using the power of play!
- Culture premised on our [Culture Code](#) (**accept everyone, make things happen, display courage, demonstrate care, and be playful**)
- 28 days of paid annual leave, plus 3 personal days per year
- Competitive benefits such as medical and health insurance, Life insurance, transportation allowance, communications allowance, etc.)
- Learning opportunities and 5 learning and development (L&D) days per year
- Flexible work policy
- Maternity/paternity/parental leave top up and support

Application Method:

To apply, submit your resume and cover letter (in English) via this application link:

<https://righttoplay.hiringplatform.ca/215205-driver-save-her-seat/958452-application-form/en>

Please note that applications will be reviewed on a rolling basis, you are encouraged to apply as soon as possible.

As part of our selection process, final candidates will be required to complete security checks and Vulnerable Sector Check or equivalent criminal record check as a condition of the offer. More details about our recruitment process are available [here](#). Safeguarding information is available [here](#).

Right To Play provides equal employment opportunities to employees regardless of their gender, race, religion, age, disability, sexual orientation or marital status. We strongly encourage groups who have been historically disadvantaged with respect to employment to apply for positions at Right To Play.

We value and promote a culture of diversity, equity, inclusion, and belonging. We are committed to providing accommodations to candidates with disabilities during the recruitment and selection process, and thereafter. Please reach out to the People & Culture team by email at careers@righttoplay.com. **All information provided will be treated as confidential and used only to provide an accessible candidate experience.**

Job Description:

Job Title: Driver	Grade: 3
Reports to: Logistics Coordinator	Location: Mara, Tanzania
Direct Reports: None	Department: Logistics

1- Purpose:

Provides safe, efficient and reliable transportation services for staff, goods, and visitors while ensuring compliance with traffic regulation, road safety and security protocols in support of program delivery.

2- Accountability & Responsibilities:

- **Transportation & Road Safety (50%):** Ensure passenger safety and punctuality, maintain defensive driving practices, considering road conditions, weather and potential hazards
- **Vehicle Maintenance (15%):** Perform daily pre-trip and post-trip inspections; ensure functionality and cleanliness and report mechanical issues, breakdowns, or damages promptly
- **Security & Incident Reporting (10%):** Stay informed of security risks in travel areas and Follow security protocols.
- **Documentation & Logs (10%):** Maintain accurate logbooks with trip details including destinations and any incidents. Track fuel consumption, maintenance and repair records for accountability and cost efficiency.

- **Logistical Support (15%):** Loading, and unloading supplies, equipment and materials safely and provide logistical support as required.
- 3- Scope (geographical and/or functional), Impact and Autonomy**
Support all departments, Exercises autonomy in daily driving and vehicle upkeep. Refers to supervisor for prioritization and complex issues.
- 4- Leadership and Staff management**
No direct supervisory responsibilities. May offer informal guidance to passengers or support training of temporary drivers.
- 5- Information requirement for decision-making**
Requires up-to-date knowledge of traffic laws, road and weather conditions, vehicle maintenance status, security protocols, and daily travel schedules to ensure safe, efficient, and compliant transportation and logistical support.
- 6- Innovation and Improvements**
Expected to suggest improvements to driving routes, fuel use, or maintenance. Innovations are operational, with supervisor approval for any changes.
- 7- Relationships & Communications: Internal / External:**
Internal: Office staff and RTP visitors where applicable. External: Service providers, RTP stakeholders
- 8- Expertise (Certifications / Education, Professional Experience)**
Education/Certification:
 - High school certificate or vocational school diploma
 - Valid driver's license of the relevant category
 - First Aid training**Professional Experience:**
 - 3 years driving experience for an organization (carrying passengers)
 - Proven knowledge of vehicle maintenance and safe driving practices**Technical Skills:**
 - Basic vehicle repair skills
 - Familiarity with road safety laws
 - Good oral communication skills
 - Physically capable of lifting items (30–50 lbs), long sitting, and field mobility
 - Ability to Use GPS and road maps for navigation
- 9- Core Competences**



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- **Teamwork:** Collaborates effectively with colleagues and supports team goals.
- **Accountability:** Takes ownership of assigned duties and ensures timely, accurate completion.
- **Safety Awareness:** Prioritizes safety and always adheres to security protocols.
- **Attention to Detail:** Maintains accurate records and conducts thorough vehicle checks.
- **Communication:** Listens actively and communicates clearly with team members and supervisors.
- **Integrity:** Demonstrates Honesty, professionalism, and respect for RTP property
- **Service Orientation:** Demonstrates a helpful, respectful, and responsive attitude toward staff and visitors.
- **Adaptability:** Responds effectively to changing routes, schedules, and operational needs.

10- Additional Information

This position may require occasional evening, weekend, or long-distance travel based on operational needs.